



1509 16th Street NW Washington, DC 20036 * (202)289-1510 Fax:(202)518-8926 * www.CampMossHollow.com

Camp Staff Application FM10N

Developed by American Camping Association

Date of Application: _____

Name: _____ **Social Security Number:** _____

Permanent Address: _____
Street City State Zip

Email: _____ **Home Phone:** _____ **Cell Phone:** _____

School Address: _____
Street City State Zip

School Email: _____ **School Phone:** _____

Dates Available From: _____ **To:** _____

What type of position do you want at camp? _____ **Salary desired?** _____

Do you meet or exceed any minimum age requirements for that position? Don't know minimum age Yes No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? Yes No

If you were hired would you desire or need housing for any person(s) other than yourself at the camp? Yes No

Past Work History Provide a full record of all employment -paid and volunteer -and explain any gaps in employment. Include any positions on camp staff. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employer you do not wish us to contact and the reason: _____

References Give names and addresses of three persons (not relatives) having knowledge of your character, experience, work habits, and ability.

Name	Address & City	Phone

Camp Experience

Dates	Camp & Director	Location	Camper or Staff?

Education High School and Beyond

Years	School	Major Subjects	Degree Granted

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Certifications and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> CPR/First Aid | <input type="checkbox"/> Business/Administration | <input type="checkbox"/> Auto Mechanics | <input type="checkbox"/> Food Handler's Permit |
| <input type="checkbox"/> Lifeguard | <input type="checkbox"/> Bookkeeping/Accounting | <input type="checkbox"/> Carpentry | <input type="checkbox"/> Cooking/Meal Preparation |
| <input type="checkbox"/> Nursing | <input type="checkbox"/> Computer/Networking | <input type="checkbox"/> Electrical | <input type="checkbox"/> Menu Planning |
| <input type="checkbox"/> EMT | <input type="checkbox"/> Software Certified | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Purchasing |
| <input type="checkbox"/> ARC Babysitters Cert. | <input type="checkbox"/> Computer/Repair | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Sanitation |

Camp Program Skills. In the following list, put a "T" before those activities you can organize and teach as an expert, and "A" for those activities in which you can assist. Put a "C" after those in which you have current certification and attach a copy of your certification.

Adventure/Challenge

- Challenge/Ropes Course
- Climbing/Rappelling
- Spelunking/Caving

Drama

- Clowning
- Theater
- Play Directing
- Set Designing
- Play Writing

Music

- Singing
- Instrument (list)
- _____
- _____

Computers

- Computer Graphics
- Computer Repair/Setup
- Networking
- Software Instruction (list)
- _____
- _____
- _____
- _____

Sports/Fitness

- Archery
- Baseball/Softball
- Basketball
- Bicycling/Biking
- Boxing
- Fencing
- Fishing
- Football
- Golf
- Gymnastics
- Hockey (ice/In-line)
- Horseback Riding
- Informal Games
- Martial Arts
- Riflery
- Skating (ice/roller)
- Soccer
- Snow Sports
- Tennis
- Track & Field
- Volleyball
- Wrestling

Waterfront Activities

- Board Sailing/Wind Sailing
- Canoeing
- Diving
- Kayaking
- Rafting
- Rowing
- Sailing
- Scuba
- Swimming
- Synchronized Swimming
- Water Skiing

Nature

- Animals/Animal Care
- Astronomy
- Birds
- Environmental Studies
- Flowers
- Insects
- Rocks/Minerals
- Weather

Arts & Crafts

- Ceramics/Pottery
- Drawing/Painting
- Leather Crafts
- Metal Works
- Photography
- Woodworking

Camp Craft/Pioneering

- Backpacking
- Camp crafts
- Hiking
- Orienteering
- Outdoor Cooking
- Outdoor Living Skills
- Outdoor Camping

Miscellaneous

- Academics
- Aviation
- Community Service
- Farming/Ranching
- Storytelling
- Team Building
- Worship Service

Answer these questions only if applying for a position requiring driving.

- Do you have a valid driver's license? Yes No State: _____ Drivers license number: _____
- Do you have current chauffeur's-type license? Yes No
- Do you have a commercial driver's license? Yes No

What contributions do you think you can make at camp?

What contributions do you think a well-run camp can make to children?

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to workplace harassment?
(Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain

I authorize investigation of all statements herein, including any checks of criminal records and release the camp and I all others from liability in connection with same. I understand that, if employed I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Signature _____ Date _____

All statements become part of any future employee personnel files.